

Hamden Police Department General Orders

Policy Number: 013-002

Effective Date: August 01, 2005

Section: Training

Rescinds:

Title: Basic Training

Approved By:

Approval Date:

PURPOSE

To define the requirements newly sworn police officers must fulfill in order to obtain State certification.

POLICY

All sworn officers will fulfill training requirements set by the State of Connecticut Police Officer Standards and Training Council

Procedures

A. Police Powers of Recruits Prior to POSTC Training.

1. Before being sworn in, officers must complete POSTC training prior to any routine assignment in any capacity in which the officer is allowed to carry a firearm or is in a position to make an arrest, except as part of a formal field training program.

B. POSTC Training.

1. Probationary officers must attend the POSTC and successfully complete the prescribed program per C.G.S. 7a-294d.
2. POSTC requires that probationary officers receive a minimum of four hundred eighty (480) hours of basic training before being eligible for certification.
3. No person may be employed as a police officer by any law enforcement unit for a period exceeding one year unless he has been certified by POSTC.
4. Basic training must be completed within one year following the appointment as a probationary candidate, unless the candidate is granted additional time to complete his training by the POSTC.

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5. Part of the basic training includes:

- a. 80 hours of supervised departmental training; AND
- b. 80 hours of supervised field training.

6. POSTC has the statutory authority to establish other qualifications for the employment of police officers and require evidence of fulfillment of these qualifications. All qualifications for certification are mandated by State Statutes 7-294a, 7-294b, 7-294d, and 7-294e.

C. Additional Training.

1. In addition to the listed basic training, probation officers must successfully complete the Field Training and Evaluation Program outlined in General Orders.
2. Probationary officers may be required to complete other training as specified by the Training Section.

D. Departmental Input to Basic Training.

1. Annually, the Field Services Division of the POSTC will distribute a Training Needs Assessment.
2. The Training Officer will be responsible for filling out this questionnaire and returning it to the Academy.

E. POSTC Relationship to the HPD Training Division.

1. The HPD Training Division will handle all applications for new hires to the Academy. These procedures include:
 - a. POSTC application.
 - b. POSTC medical consent form.
 - c. Any other documentation or reporting required by the POSTC
2. The POSTC will forward to the Chief of Police and the Training Officer interim grade reports of each recruit.
 - a. These reports will be filed by the Training Officer.
 - b. If problems exist or weaknesses are identified, the Training Officer will contact POSTC to insure that remedial measures are undertaken.

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3. The Training Officer will insure that all recruits receive the SDT and FT referred to in Paragraph B.
 - a. Documentation of this training will be forwarded to the POSTC Director of Training or Certification Officer (DFTR 1)
 - b. After DFTR 1 has been filed, the POSTC will forward a graduation certificate to the Training Officer for distribution.
4. All correspondence will be retained in the respective recruit's training file.

F. Station Day (Practical Skills Day).

1. The POSTC may request one or more officers to participate in specific practical exercises at the Academy.
2. The Training Officer will supply, if manpower allows it, personnel to the Academy for this purpose.

G. Counseling Services.

1. Should a recruit, while in the Academy, feel the need for psychological counseling, he will first rely on any services provided for at the Academy.
2. If these services are unavailable, the Police Department will supply this service through the Town Employee Assistance Program.