

# Hamden Police Department General Orders

---

**Policy Number:** 028-002

**Effective Date:** August 01, 2005

**Section:** General Operating  
Procedures.

**Rescinds:**

**Title:** Pistol Permit Applications.

**Approved By:**

**Approval Date:**

## PURPOSE

To establish procedures for the issuance of pistol permit applications and there processing by the department.

## POLICY

The department recognizes that the citizens of the town have a right to apply for permits to carry handguns. The departments responsibility to the citizens is to assure that only those who are properly qualify will be issued permits.

## Procedures

1. Applications for handgun permits are stored at the front desk.
2. Any citizen of the town who requests an application will be given one and instructed to follow the directions on the front page.
3. Completed applications will be forwarded to the Pistol Permit Officer for processing.
4. The Pistol Permit Officer will, after processing the application, forward the permit request to the Chief of Police or his designee for recommendation along with a 60 day temporary permit.
5. If approved by the Chief of Police or his designee the permit will be issued after the appropriate fees have been paid.